

INTERNAL AND EXTERNAL ADVERTISEMENT

Overview of the Entity

The Eastern Cape Rural Development Agency (ECRDA) is a schedule 3C entity in terms of the Public Finance Management Act 1, of 1999 as amended, with a mandate to promote, support and facilitate rural development in the Province.

Position	:	Economist
Location	:	Head Office
Reporting Line	:	Executive Trade and Investment Promotion
Grade	:	14
Duration	:	Permanent
Start Date	:	As soon as possible

Main purpose of the Position

To provide specialist economic advice to the ECRDA

JOB PURPOSE, DUTIES, AND RESPONSIBILITIES OF THE POST

ESSENTIAL REQUIREMENTS OF THE POST:

Education Qualification

Educational

BSc Degree in Agricultural Economics or Commerce in Economics or equivalent **with a** Bachelor of Commerce Honours (BCom Honours) or equivalent in one of the following fields: Economics, Agricultural Economics, Econometrical Analysis or Econometrics.

Experience

- 6 years working experience
- 4 years' experience at supervisory level
- Proven / evident successful experience in administration within public or private sector

Competencies Required:

Knowledge
<ul style="list-style-type: none"> • • <p>Competent knowledge and understanding of relevant policy and legislation</p> <p>Competent knowledge of performance management system</p> <p>Basic knowledge of team leadership</p> <p>Basic knowledge of supply chain management regulations Good governance</p> <ul style="list-style-type: none"> • <p>Basic knowledge of Labour Relations Act</p> <p>Operational knowledge of field-specific activities</p> <p>Understanding of ECRDA's delegation of powers, as well as field-specific roles</p>
Leading Competences
<ul style="list-style-type: none"> • Assessed Basic or Competent proficiency level on the following leading competences: <ul style="list-style-type: none"> • Strategic Direction and Leadership • People Management • Programme and Project Management • Financial Management • Change Leadership • Governance Leadership • Stakeholder Relations
Core Competences
<ul style="list-style-type: none"> • Assessed Basic or Competent proficiency level on the following core competences: <ul style="list-style-type: none"> • Moral Competence • Planning and Organising • Analysis and Innovation • Knowledge and Information Management • Communication • Results and Quality Focus

Key Performance Areas:

1.

Economic research, assessment and analysis:

- Research and collect information on any aspect of economic and social policy, ranging from interest rates, taxation and employment levels to energy, health, transport and international development
- Design methods and procedures for obtaining data
- Understand various sampling techniques used to conduct different types of surveys
- Create, as well as use, econometric and other financial modelling techniques to develop forecasts
- Carry out background research and literature reviews
- Collect, sift and assemble data
- Analyse and interpret the collected data to test the effectiveness of current policies, products or services and advise on the suitability of alternative courses of action and the allocation of scarce resources
- Explain research methodology and justify conclusions drawn from research data
- Write technical and non-technical reports and policy briefs on economic trends and forecasts
- Provide economic advice to the ECRDA and its stakeholders
- Evaluate past and present economic issues and trends
- Deliver oral and visual presentations, which non-economist audiences must be able to understand in order to inform decisions.
- Assess and analyse the information using specialist software and advanced methods in statistical analysis to produce forecasts of economic trends
- Assess the economic impact of national and provincial events on rural Eastern Cape, such as major sporting events
- Analyse the potential job creation of inward investment projects
- Analyse the efficiency of scarce resources in rural development
- Analyse the performance of the ECRDA with a view to advising development fund managers or clients on investments
- Analyse the economic impact of transport infrastructure development on rural Eastern Cape
- Advise the ECRDA on the economic implications of policy options
- Produce research on the entire Eastern Cape or rural economy to influence international economic organisations and forums
- Study how exchange rates affect the competitiveness and productivity of Eastern Cape and international trade
- Prepare briefs for ECRDA shareholder, and provide answers to Ministers' and MECs' questions
- Use findings to advise the ECRDA, and make recommendations of ways to improve rural development in the province

2.	<p>Economic intelligence:</p> <ul style="list-style-type: none"> • Organise set of concepts, methods and tools which unify all the co-ordinated actions of research, acquisition, treatment, storage and diffusion of information, relevant to an individual function or ECRDA in the framework of pursuit of strategic objectives [This should cover such wide areas as products, services, technology, markets, legal, macroeconomics, and environmental ethics] • Provide the basis for knowledge management in the ECRDA
3	<p>Knowledge management:</p> <ul style="list-style-type: none"> • Find, map, gather, and filter information to affirm ECRDA's organisational knowledge • Facilitate the conversion of personal knowledge into shared knowledge resources, understanding and learning • Process shared knowledge resources to deliver and transfer explicit knowledge • Facilitate the building / creation of intellectual capital for the ECRDA (whether explicit, embedded, or tacit) • Establish the critical success factors for knowledge management

GENERAL INFORMATION

The application, which should as minimum contain a covering letter, CV, Certified copy of your Identity document, qualifications and drivers' licence must be submitted to recruitment@ecrda.co.za.

NB:

- Without prejudice, correspondence will be limited to the short- listed candidates.
- Further be informed that if you have not been contacted within 1 month of the closing date, please accept that your application was unsuccessful.
- ECRDA reserves a right to appoint or not to make an appointment.
- Interviews will be conducted in person, unless stated otherwise.
- Administrative enquiries may be directed via email to recruitment@ecrda.co.za
- Technical enquiries may be directed to Mr Lungisa Mtumtum on 0664724002

Date of issue: 22 April 2024

CLOSING DATE: 03 May 2024. Late applications will not be accepted.