



External and Internal Advertisement

Overview of the entity

The Eastern Cape Rural Development Agency is a schedule 3C entity in terms of the Public Finance Management Act, 1 of 1999 as amended, with a mandate to promote, support and facilitate rural development in the Eastern Cape province.

Position:	Management Accountant
Task Grade:	12
Reporting line:	Manager: Management Accounting
Location:	East London (head office)
Duration:	Permanent

Main purpose of the position:

The purpose of the position is to prepare monthly management accounts, provide financial insight, analysis to support business decision making and to ensure accurate timely financial reporting. Assisting with planning, budgeting and monitoring thereof.

Minimum requirements:

Educational

- Bachelor's degree in commerce (Majoring in Accounting) /National Diploma in Accounting equivalent

Experience:

- 4 years working experience.

- Demonstrate experience in the budgeting process, monitoring and reporting against budgeted amount
- At least 2 years work experience in the public sector

KNOWLEDGE COMPETENCY AND ATTRIBUTES

- Moral Competence
- Planning and Organizing
- Analysis and Innovation
- Knowledge and Information Management
- Communication
- Results and Quality Focus

DUTIES

- General Budget Planning and Management
- Medium Term Expenditure Framework (MTEF)
- Adjustment Estimates
- In-year Monitoring (IYM) and Reporting

GENERAL INFORMATION

The application, which should as minimum contain a covering letter, CV, Employment application form, Certified copy of your Identity document, Qualifications and Driver's license **must** be submitted to recruitment@ecrda.co.za
For more details, please contact Mr L. Mtumtum on 0664724002.

NB:

- Without prejudice, correspondence will be limited to the short-listed candidates.
- Further be informed that if you have not been contacted within a week of the closing date, please accept that your application was unsuccessful.
- ECRDA reserves a right to appoint or not to make an appointment.
- Interviews will be conducted in person, unless stated otherwise.
- Administrative enquiries may be directed via email to mtumtumL2@ecrda.co.za

Date of issue : 24 February 2025

CLOSING DATE: 06 March 2025, before 16h30, late applications will not be accepted.