

## **INTERNAL AND EXTERNAL ADVERTISEMENT**

### **Overview of the Entity**

The Eastern Cape Rural Development Agency (ECRDA) is a schedule 3C entity in terms of the Public Finance Management Act 1, of 1999 as amended, with a mandate to promote, support and facilitate rural development in the province.

|                       |   |                                |
|-----------------------|---|--------------------------------|
| <b>Position</b>       | : | Management Accountant          |
| <b>Grade</b>          | : | 11                             |
| <b>Reporting Line</b> | : | Manager: Management Accountant |
| <b>Location</b>       | : | East London (Head office)      |
| <b>Duration</b>       | : | Permanent                      |

### **Main purpose of the position:**

The purpose of this job is to provide accurate financial analysis, planning, and reporting that supports management in making informed strategic and operational decisions. It acts as the financial navigator of ECRDA, ensuring resources are used efficiently, risks are managed, and performance is optimized.

### **Minimum Requirements:**

#### **Educational**

- National Diploma in Cost and Management, Accounting, Finance, or related field or an NQF L6 qualification.
- A bachelor qualification will be an added advantage.
- Articles will be an added advantage.

#### **Experience**

- 5- 7 years of working experience in the finance field
- 2 - 3 years' experience in management accountant field/ position.

## **KNOWLEDGE COMPETENCY AND ATTRIBUTES**

- Analytical thinking
- Decision Support
- Problem solving
- Communication skills
- Collaboration
- Integrity
- Business awareness
- Adaptability
- Attention to detail
- Team player
- Ability to work under pressure
- Ability to interpret annual operational plans into budget requirements
- Budgeting
- PFMA
- Treasury regulations and instruction notes

## **DUTIES**

- Budgeting and forecasting
- Coordinate and consolidate MTEF budget
- Financial analysis and reporting
- Coordinate and implement adjustment estimates
- Project creation and maintenance
- Prepare monthly financial report and communicate expenditure to departments
- Participate in the development of financial statements by providing relevant financial data
- Assist in the development of cost control tools and track costs across departments
- Risk management and compliance

## **Remuneration**

An all-inclusive salary package of R431,365 per annum is offered, with room for negotiation.

## **GENERAL INFORMATION**

The application, which should as minimum contain a covering letter, CV, Employment application form, Certified copy of your Identity document, qualifications and drivers' licence must be submitted to [recruitment@ecrda.co.za](mailto:recruitment@ecrda.co.za).

**NB:**

- Without prejudice, correspondence will be limited to the shortlisted candidates.
  - Further be informed that if you have not been contacted within a week of the closing date, please accept that your application was unsuccessful.
  - ECRDA reserves a right to appoint or not to make an appointment.
  - Interviews will be conducted in person, unless stated otherwise.
  - Administrative enquiries may be directed via email to [mtumtumL2@ecrda.co.za](mailto:mtumtumL2@ecrda.co.za)
  - **Canvassing will lead to disqualification of an application.**
  - ECRDA has an employment equity plan which will be considered when making the appointment into this position.
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- Date of issue: 13 March 2026

**CLOSING DATE: 24 March 2026 before 16h30, Late applications will not be accepted.**