

INTERNAL/ EXTERNAL ADVERTISEMENT

Overview of the Entity

The Eastern Cape Rural Development Agency (ECRDA) is a schedule 3C entity in terms of the Public Finance Management Act 1, of 1999 as amended, with a mandate to promote, support and facilitate rural development in the Province.

Position	:	Regional Director x 2
Grade	:	17
Reporting Line	:	Executive: Stakeholder Relations and Regional Coordination
Location	:	1 Umtata and 1 in Queenstown/ Cradock
Duration	:	Permanent

Main purpose of the position:

The Regional Director is responsible for the implementation of ECRDA projects, strategy, identifying potential development opportunities in the region and stakeholder facilitation in the region.

Minimum Requirements:

Educational

- Honours degree in Development Studies, Economics / Agric economics / Public Administration or Business Management
- MBA/ Master's qualification in the relevant field will be an added advantage.

Driving

- Code 8 driver license

Experience

- 10 years working experience.

- 5 -7 years' experience in management, managing project implementation/ business development/ rural development/ social facilitation role marketing and communications role.

KNOWLEDGE COMPETENCY AND ATTRIBUTES

- Integrity
- Diversity and adaptability
- Team player
- Project implementation
- Performance management
- Budgeting
- Excellent communication skills
- Conflict resolution
- Self-driven
- Attention to detail
- Understanding of traditional authority/ protocol
- Ability to speak and understand IsiXhosa
- Problem solving and conflict resolution

DUTIES

- Leadership.
- Program planning
- Develop and manage a Stakeholder matrix
- Liaise with Traditional Authority and Municipality officials
- Manage budget
- Develop and maintain a procurement plan in line with project implementation
- Ensure alignment of the region's annual plan with the organisation's Annual Performance plan.
- Report on the implementation of the projects
- Manage Loan management in the region and report on the challenges and milestones
- Manage ECRDA facilities in the region and report challenges to facilities office
- Ensure rental collection and liaise with facilities to ensure timely repairs of buildings
- Manage regional fleet
- Risk Management
- Develop and implement communication strategy
- Reporting
- Policy and Legislation.
- Risk Management

Remuneration

A market related salary is offered

GENERAL INFORMATION

The application, which should as minimum contain a covering letter, CV, Employment application form, Certified copy of your Identity document, qualifications and drivers' licence must be submitted to recruitment@ecrda.co.za.

NB:

- Without prejudice, correspondence will be limited to the shortlisted candidates.
 - Further be informed that if you have not been contacted within a week of the closing date, please accept that your application was unsuccessful.
 - ECRDA reserves a right to appoint or not to make an appointment.
 - Interviews will be conducted in person, unless stated otherwise.
 - Administrative enquiries may be directed via email to mtumtumL2@ecrda.co.za
 - **Canvassing will lead to disqualification of an application.**
 - ECRDA has an employment equity plan which will be considered when making the appointment into this position.
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- Date of issue: 13 March 2026

CLOSING DATE: 24 March 2026 before 16h30, Late applications will not be accepted.